

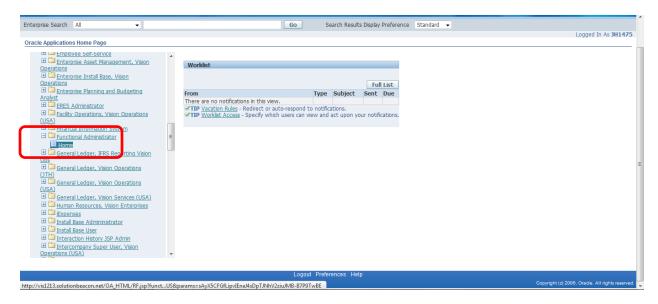
R12 Copy Menu New Functionality

Release 12 offers the ability to copy menus. This is a new feature that will help security administrators and consultants in building custom security.

Responsibility: Functional Administrator

Navigation: Home

Upon login into the application, choose Home from the home page as follows:

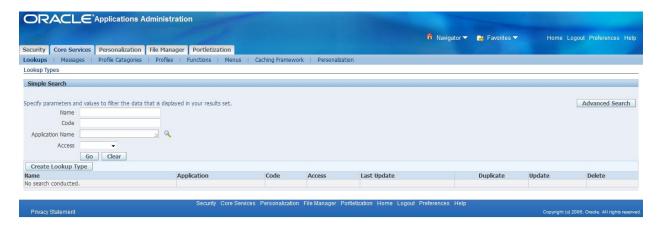


Next, you will receive this page:

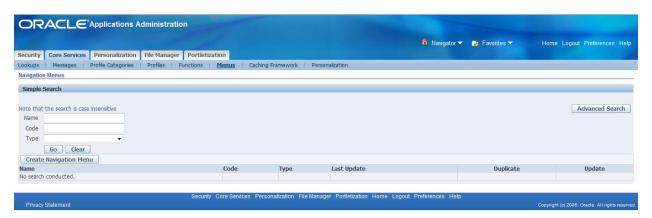




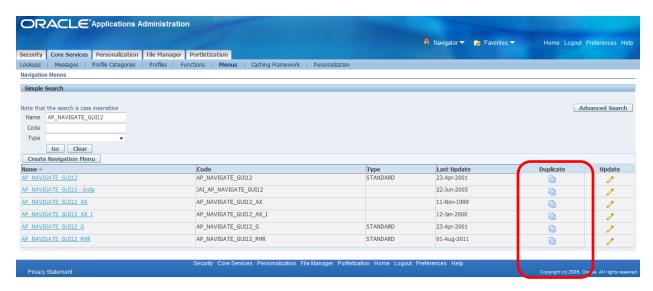
Next, navigate to the Core Services tab and you will receive this page:



Next, navigate to the Menus tab and you will receive this page:

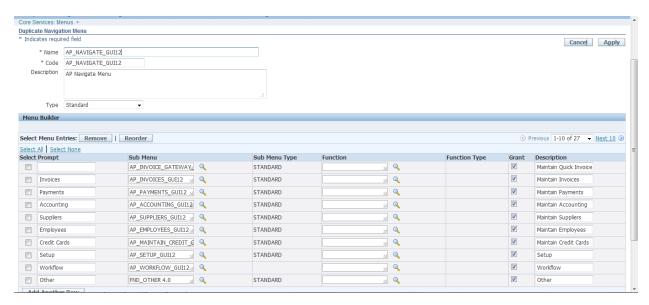


Next, enter data in the search fields and query the menu you want by pressing the Go button. In this example, we'll be querying the AP_NAVIGATE_GUI12 menu. Here are the results of my query:



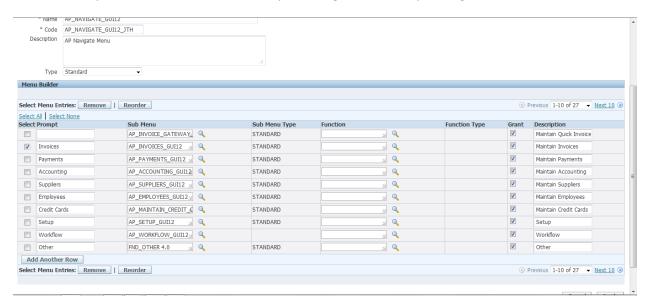


You can either update or Duplicate (copy) the menu. We will illustrate the Duplicate function. Next, press Duplicate next to the menu that you want to copy and you will receive this information:



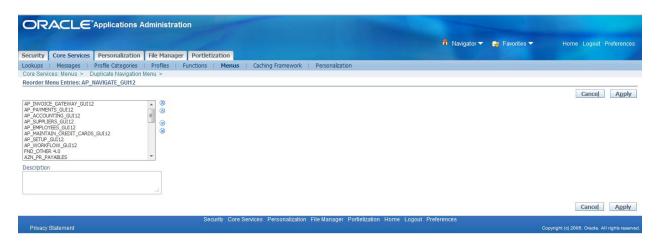
You will have to change the Code and Name fields to make these unique. Update the Description field if you want.

On this form, you can remove certain lines by checking the line and pressing the Remove button:



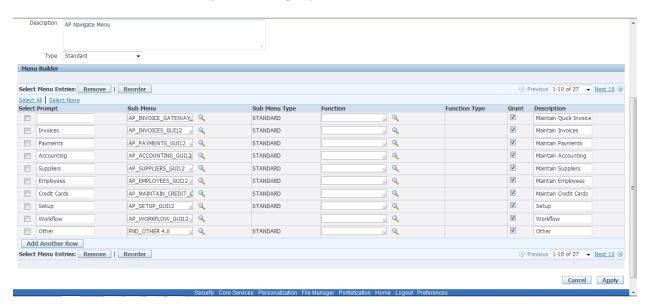
Optionally, you can Reorder the lines, by pressing the Reorder button. You will receive this screen:





Moving the lines up and/or down and press the Apply button.

When back at this form, make any other changes you need:



When done, press the Apply button. You can re-query this menu confirm the new menu has been created or go into the Menus form in the System Administrator responsibility

Acknowledgement

I'd like to acknowledge learning about this new functionality from Kristen Michalko. A couple of her white paper that includes information about this feature and a whole lot more can be requested from www.oubpb.com. The white paper is called "Make Your Life Easier: Use Functional Administrator & System Administrator Responsibilities Together." Kristen can be contacted at kmichalko@impacservices.com.

I'd also like to acknowledge <u>Solution Beacon</u> for providing the public domain instance I use for research issues such as this.



Contact: Feel free to contact the author, Jeffrey T. Hare, CPA CISA CIA, at ihare@erpra.net with further questions or comments related to this subject.